

NCRS Rules & Regulations for Events in the COVID-19 Era

Introduction

This document contains the rules and regulations that N. C. R. S., Inc., (“NCRS”) has established for running its events while the threat of COVID-19 pandemic infection exists. These rules and procedures must be followed at all in-person NCRS events until such time that NCRS determines that they no longer need to be followed.

If the United States CDC or another branch of the US federal government, a host state government, or a local host government, or a private host facility has rules and regulations in place that are more stringent than the rules and regulations in this document, those rules and regulations must be followed in addition to these NCRS rules and regulations.

In the event that the United States CDC, another branch of the federal government, a host state government, a local host government, or a local host facility has rules and regulations in place that are less stringent than the rules and regulations in this document, then the rules and regulations outlined in this document are to be followed.

In many situations, NCRS will require six-foot (6’) social distancing and/or use of face coverings to minimize the potential for transmission of COVID-19.

To the extent that these requirements go beyond federal, state, or local PPE requirements at the time of the event, NCRS will bear the entire cost of extra PPE items/supplies required to comply with these rules and regulations at all regional and national events. NCRS will provide such PPE items/supplies to chapters at cost for use at chapter events.

NCRS has created these rules and regulations to promote the following:

- To protect the health of NCRS members, guests and event attendees
- To create safe environment for NCRS events
- To allow NCRS events to proceed without undue burdens
- To protect the integrity of NCRS awards
- To continue the collegiality of NCRS

Conduct During Judging Meets

NCRS judging will be completed in the normal fashion, subject to the following requirements:

- Please make best efforts to observe 6’ social distancing whenever owners, judges, observer judges and others are in the vicinity of any car being judged.
- Because social distancing cannot always be achieved when a car is being judged, all people in the vicinity of the judged car must utilize a face mask or face shield. Host Chapters must have disposable face masks available for judges who need them.
- Judges must use disposable medical-type gloves at all times while judging a car, such gloves must be discarded when judging of each car is completed. Host Chapters must have disposable medical-type gloves available for judges.
- To further minimize the chance of cross-contamination, judges are encouraged to wash their hands, or use CDC-approved hand sanitizer (i.e., >60% ethanol or 70% isopropanol alcohol) immediately after the completion of judging each car.

- Do not share pencils, manuals or clipboards during judging. Pencils will be discarded or sanitized after use by a judge or owner, and clipboards will be sanitized between uses.
- The car owner shall be the only person to touch the car or components of the car with ungloved hands.
- All persons entering or remaining in the show hall (or show field) shall utilize a face mask or face shield.
- These requirements shall apply to the show hall or show field, including operations check

The Tabulation Department

The NCRS Tabulation Department receives score sheets for all cars, which, by definition, have been handled by many persons before the sheets arrive in the Tabulation Office. Accordingly, the following will apply:

- The tabulation work stations will be laid out to best accomplish social distancing.
- All tabulators must utilize a face mask or face shield while in the Tabulation Office.
- Tabulators may elect to use disposable medical-type gloves when present in the Tabulation Office. All gloves to be discarded upon leaving the Tabulation Office.
- No sharing of pencils or calculators; pencils will be discarded or sanitized after each day and calculators will be sanitized between uses. Pencils and calculators will be assigned to an individual tabulator for the duration of the work shift. Tabulators will be encouraged to bring their own supplies.
- Tabulation workers must wash their hands or use CDC-approved hand sanitizer immediately before entering and immediately after leaving the Tabulation Office.
- CDC-approved hand sanitizer must be available in the Tabulation Office.
- Disposable face masks must be available in the Tabulation Office

The Registration Desk

- All Registration Desk workers must attempt to achieve social distancing.
- All Registration Desk workers must utilize a face mask or face shield while present at the Registration Desk.
- All Registration Desk workers must use disposable medical-type gloves.
- Any person that approaches the Registration Desk must utilize a face mask or face shield while in the vicinity of the Registration Desk.
- CDC-approved hand sanitizer must be available at Registration Desk.
- Disposable face masks must be available at Registration Desk.

Judging Schools and Other Meetings

- Seating should be arranged to allow for 6' social distancing.
- All participants must utilize a face mask or face shield when entering the meeting room.
- If the entire meeting room has been arranged so that 6' social distancing is present throughout the entire room, attendees may remove their face mask or shield while seated (the mask or shield must be reinstalled when the person leaves his/her seat).
- If the entire meeting has **not** been arranged so that 6' social distancing is present, attendees must wear face masks or shields at all times while in the meeting room.

The Trailer Parking Lot and Other Parking Lots

The same rules and regulations as applied to the Registration Desk shall apply to all parking lots.

The Awards Banquet or Ceremony

For an Awards Banquet:

- Table service only, servers to wear face coverings. No buffet service.
- The banquet hall shall be laid out so that no person at one table is closer than 6' to any person at another table.
- There shall be no more than six persons seated at any table.
- All persons entering the banquet hall shall utilize a face mask or shield at least until that person arrives at his/her table seat.
- Once seated at his/her table, the person may remove his/her mask/shield while seated at that table (the mask or shield must be reinstalled when the person leaves his/her seat).
- No visiting with other tables once seated.
- The award presenter must take steps to ensure that no award has been touched by ungloved hands within the 48 hours preceding the banquet.
- The award presenter must use disposable medical-type gloves while presenting awards.
- The award presentation area must be created such that the presenter and recipient are never closer than 6'.
- No handshakes, but photographs with 6' social distancing may occur.

For an Awards Ceremony with no meal served:

- Utilize the same rules as above, but eliminate those rules that apply to food service and, perhaps, to seating.
- All attendees must observe social distancing and/or utilize a face mask or shield.

Judges & Tabulators Meals

For judges and tabulators meals:

- Table service or box lunches only, servers to wear face coverings. No buffet service.
- The judges and tabulators meal area shall be laid out so that no person at one table is closer than 6' to any person at another table.
- There shall be no more than six persons to be seated at any table.
- All persons entering the judges and tabulators meal area shall utilize a face mask or shield at least until that person arrives at his/her table seat.
- Once seated at his/her table, the person may remove his/her mask/shield while seated at that table (the mask or shield must be reinstalled when the person leaves his/her seat).
- No visiting with other tables once seated.

Any Portion of an Event not Covered Above

If there is a portion of an NCRS Event that is not covered by the above rules and regulations, remember that social distancing, face coverings and frequent hand washing are the keys to minimizing the chances of spreading COVID-19. If you remember these three items and employ them whenever necessary, you will be contributing to the effort to have an event that is as safe as it reasonably can be.